

Board of Governors of the Guildhall School of Music and Drama – Outstanding Actions

Item	Date	Action	Officer responsible	To be completed/ progressed to next stage	Progress Update
1	July 2017	<u>Report on Board Membership's skills and diversity to be submitted to the Board.</u>	Town Clerk	For report to Board 2018	50% of returns received – new Board members will be invited to submit returns following which a report will be considered at Governance and Effectiveness Committee and then the Board during 2018.
2	November 2017	<u>Quorum of the Board</u>	Remembrancer		Privy Council approval awaited for change to quorum to provide for 7 Common Council Governors and 3 Co-opted Governors to be present.
3	February 2018	<u>Finance Staff</u>	Principal		Update on School's current finance staff levels at May 2018 meeting.
4	February 2018	<u>Teaching and Office Space Requirements</u>	Principal		Update at May 2018 meeting.

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5	February 2018	<u>Student Protection Plan</u>	Principal		Final plan for submission to Board in May 2018.